



Chinook's Edge School Division No. 73 Parent Out-of-Area Request

Step 1 – The Parents meet with the Principal and complete the following:

Start Date Requested: _____

Parent Information						
Mother/Guardian: _____						
Residence Phone: _____		Business Phone: _____		Cell Phone: _____		
Father/Guardian: _____						
Residence Phone: _____		Business Phone: _____		Cell Phone: _____		
Address: _____			Town: _____		Postal Code: _____	
Legal Land: _____			Location: 911 Address: _____			

Children For Whom Out-of-Area Requests are Being Made						
Student's Last Name	Student's First Name	Gender	Date of Birth	Grade	Previous School	Requested School
		<input type="checkbox"/> F <input type="checkbox"/> M				
		<input type="checkbox"/> F <input type="checkbox"/> M				
		<input type="checkbox"/> F <input type="checkbox"/> M				
		<input type="checkbox"/> F <input type="checkbox"/> M				

Are you also requesting transportation for your children? YES NO

Please state the designated school area in which you currently reside: _____

Parent Signature: _____ Date: _____

FOR OFFICE USE ONLY

Step 2 – The Principal contacts the designated CESD school for permission to submit request. If request is granted, the Principal faxes this form to 1-403-227-0174.

Principal Signature: _____ Date: _____

Step 3 – The Superintendent or designate consults Transportation and Principal to conclude that:

- Child(ren) do not have permission to attend requested school.
- Child(ren) have permission to register. Transportation will be provided by CESD.
- Child(ren) have permission to register. Transportation will be provided by the Parent.
- Child(ren) have permission to register. Transportation will be provided from a point designated by the Director of Transportation.

Step 4 – The Parents are informed of the decision.

Superintendent follows up with: Phone call with Parent and/or Phone call with Principal
 Letter and/or Email

Step 5 – This form is faxed to the Principal once Step 4 is complete

Step 6 – The Principal proceeds with registration unless otherwise noted in Step 3.